

**Board of Education Regular Meeting**  
**July 18, 2017**  
**5:30 P.M.**  
**Administrative Office**  
**956 Moxahala Ave.**  
**Zanesville, Ohio 43701**

*Board of Education Members:*

*Vicky French - President*  
*Brian Swope – Vice President*  
*Scott Bunting*  
*Mike Coulson*  
*Fred Curry*



*Doug Baker, Ed. D.*  
*Superintendent*

*Mike Young*  
*Treasurer*

# ZANESVILLE CITY SCHOOLS

## VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

*Zanesville City Schools, the district you will never outgrow!*

## MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

## BELIEF STATEMENTS

**WE BELIEVE** the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

**WE BELIEVE** our students can learn at high levels, in different ways and at different times when provided equal opportunities.

**WE BELIEVE** we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

**WE BELIEVE** our schools must be safe, child-centered environments with equal access for all to the educational process.

**WE BELIEVE** our staff and community must promote and model lifelong learning for students throughout our school district.

**WE BELIEVE** our students must be prepared to function in and adapt to a changing and diverse society.

**WE BELIEVE** that a superior and well-funded school district is the foundation for student learning and a prosperous community

**WE BELIEVE** strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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**Vicky French – 200<sup>th</sup> Anniversary of Zanesville City Schools (2018)**

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Student Achievement Liaison – Scott Bunting  
Audit Committee – Mike Young, Brian Swope and Fred Curry  
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**C. ROLL CALL – Mike Young**

\_\_\_\_\_ Bunting \_\_\_\_\_ Coulson \_\_\_\_\_ Curry \_\_\_\_\_ French \_\_\_\_\_ Swope

**D. INTRODUCTION OF GUEST**

**E. ZEA PRESENTATIONS/COMMENTS**

**F. REPORT OF THE BOARD OF EDUCATION**

**1. Approval of Board Minutes**

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education regular meeting on June 20, 2017.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Coulson \_\_\_\_\_ Curry \_\_\_\_\_ French \_\_\_\_\_ Swope

**G. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young**

BE IT RESOLVED, to approve the following recommendations:

**1. June Financial Reports**

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

**2. Reconciliations**

Approve the following reconciliations for June:

- General
- Payroll

**3. Monthly Financials – Zanesville Community High School**

Approve the June 2017 minutes, bank reconciliation and financial reports for the Zanesville Community High School.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Coulson \_\_\_\_\_ Curry \_\_\_\_\_ French \_\_\_\_\_ Swope \_\_\_\_\_ Bunting

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

**1. Resignations – Administrative**

Accept the resignation of Kara Harris, Director of Special Education/Student Services, effective July 31, 2017. Reason for resignation is other employment.

Accept the resignation of Jamie L. Starrett, Assistant Principal at National Road Elementary, effective July 31, 2017. Reason for resignation is other employment.

Accept the resignation of Erika Enmen, License Communications Interpreter Specialist, effective August 17, 2017. Reason for resignation is personal.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Curry \_\_\_\_\_ French \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Coulson

**2. Resignations – Certificated**

Accept the resignation of Mary Harris, math teacher at Zanesville Middle School, effective August 1, 2017. Reason for resignation is personal.

Accept the resignation of Emma Lucas, vocal music teacher at Zanesville High School, effective August 17, 2017. Reason for resignation is personal.

Accept the resignation of Lauren Peadon, kindergarten teacher at Zane Grey Elementary, effective June 26, 2017. Reason for resignation is personal.

Accept the resignation of Carol Strong, science teacher at Zanesville High School, effective August 17, 2017. Reason for resignation is personal.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ French \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Coulson \_\_\_\_\_ Curry

**3. Resignation – Classified**

Accept the resignation of Ruth (Holdcroft) Seevers, food services at John McIntire Elementary, effective August 17, 2017. Reason for resignation is personal.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Coulson \_\_\_\_\_ Curry \_\_\_\_\_ French

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
PERSONNEL RECOMMENDATIONS (continued)**

**4. Extended Time – Guidance Counselor**

Approve extended time for the individual listed. Rate of pay will be at per diem rate, as and when needed.

<b>Name</b>	<b>Title</b>	<b>Not to Exceed</b>
Betty Caw	Guidance Counselor at Zanesville High School	10 days (5 days prior & after 2017-18 school year)

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Coulson \_\_\_\_\_ Curry \_\_\_\_\_ French \_\_\_\_\_ Swope

**5. Zanesville Community High School – Changes and Additions for 2017-2018**

Approve Lacey Higgins-Geyer as a Zanesville Community High School board member, effective August 16, 2017

Approve Carrie Bunting, Supervisor of Student Services / EMIS, a one year contract (11 months) – NLS – Step 1, plus a \$17,000 stipend for EMIS. Total amount of contract will be \$59,420.00, effective July 24, 2017

Approve Carrie Bunting as Senior Class Advisor for the 2017-2018 school year at Zanesville Community High School. Rate of pay will be experience level 4, class VIII, from the appropriate salary schedule.

Approve Mike Young, Zanesville Community High School Treasurer, a salary change from \$6,000.00 to \$8,000.00, effective August 1, 2017.

Approve Shelly Humphrey, secretary at Zanesville Community High School to move from a 9.5 month secretary to a 10 month secretary, effective August 7, 2017. Approve a \$1,500.00 stipend for EMIS work for the 2017-2018 school year. Approve 1 additional week of extended time (July 31, 2017 – August 4, 2017) at her hourly rate of pay, not to exceed 8 hours per day. Prior approval given by Jeff Moore, Director.

Approve Jacob Fisher, Zanesville Community High School Technology Coordinator, a \$2,000.00 stipend for tech support and services at Zanesville Community High School for 2017-2018 school year.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Coulson \_\_\_\_\_ Curry \_\_\_\_\_ French \_\_\_\_\_ Swope \_\_\_\_\_ Bunting

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
PERSONNEL RECOMMENDATIONS (continued)**

**6. Family Medical Leave of Absence - Certificated**

Approve a paid family medical leave of absence for Alison Todd, School Nurse, effective August 21, 2017 through September 16, 2017. Reason for leave is to care for newborn child.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Curry \_\_\_\_\_ French \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Coulson

**7. Supplemental Contracts**

Accept the following supplemental resignations for the 2017-2018 school year:

Name	Position	Reason
Madison Bunting	Volleyball Coach – JV	Personal
Jason Lee	Football – Varsity Assistant	Personal
William Sanders	Football – Freshman Coach	Personal

Approve the following supplemental contracts for the 2017-2018 school year.

Name	Sport/Bldg.	Position	Exp.	Class	Stipend 2017-2018
Brent Glass	Basketball	Varsity Assistant Coach – Girls	0	VI	\$2,908.00

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ French \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Coulson \_\_\_\_\_ Curry

**8. Transfer of Sick Days**

Approve the transfer of ten sick days from Jeff Moore, Superintendent/Principal of Zanesville Community High School to Kelly Lawler, Fiscal Associate, effective July 11, 2017.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Coulson \_\_\_\_\_ Curry \_\_\_\_\_ French



**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
BUSINESS RECOMMENDATIONS**

**9. Licking Rehabilitation Services Agreement**

Approval to enter into agreement with Licking Rehabilitation Services (D.B.A. Rehab Associates-Newark) to provide physical therapy and occupational therapy services for the 2017-2018 school year. The fee for physical and occupational therapists will be \$61.80 per hour and the fee for therapy assistants will be \$56.65 per hour.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Coulson \_\_\_\_\_ Curry \_\_\_\_\_ French \_\_\_\_\_ Swope

**10. Southeast Ohio Rehabilitation Services Agreement**

Approval to enter into agreement with Southeast Ohio Rehabilitation Services to provide occupational therapist and certified occupational therapist assistants service for the 2017-2018 school year. The rate will be \$58.00 per hour for therapist and \$54.00 for assistants. Cost will be approximately \$115,000.00 for the year.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Coulson \_\_\_\_\_ Curry \_\_\_\_\_ French \_\_\_\_\_ Swope \_\_\_\_\_ Bunting

**11. Muskingum County DD Agreement**

Approval to enter into agreement with Muskingum County DD to provide services for the 2017-2018 school year not to exceed \$350,000.00.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Curry \_\_\_\_\_ French \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Coulson

**12. Campbell Speech Services Agreement**

Approval to enter into agreement with Campbell Speech Services to provide speech therapy for students attending Eagle Wings Academy for the 2017-2018 school year. Rate of services is \$1.28 per minute as defined by the child’s IEP. Cost will be approximately \$5,000.00 for the year.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ French \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Coulson \_\_\_\_\_ Curry

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
BUSINESS RECOMMENDATIONS (continued)**

**13. Deaf Services Center, Inc. Agreement**

Approval to enter into agreement with Deaf Services Center, Inc. to provide captioning service for student at the high school for the 2017-2018 school year. Cost not to exceed \$35,000.00.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Coulson \_\_\_\_\_ Curry \_\_\_\_\_ French

**14. East Central Ohio ESC Agreement**

Approval to enter into agreement with East Central Ohio ESC to provide audiology services for the 2017-2018 school in the amount of \$7,002.86.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Coulson \_\_\_\_\_ Curry \_\_\_\_\_ French \_\_\_\_\_ Swope

**15. ONE Call Now Service Agreement**

Approve service provider agreement with ONE Call Now, in the amount of \$4,528.13 for comprehensive communication with staff, students and community for the 2017-2018 school year.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Coulson \_\_\_\_\_ Curry \_\_\_\_\_ French \_\_\_\_\_ Swope \_\_\_\_\_ Bunting

**16. Agreement between Zanesville City Schools and Muskingum Behavioral Health**

Be it resolved that Zanesville City Schools approves an agreement with Muskingum Behavioral Health to provide prevention and educational services to the elementary students of our district. The cost of this one year contract is \$15,000 and effective July 1, 2017 through June 30, 2018.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Curry \_\_\_\_\_ French \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Coulson

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
BUSINESS RECOMMENDATIONS (continued)**

**17. Allwell Behavioral Health Services Agreement**

Approve an agreement between Allwell Behavioral Health Services and Zanesville City Schools for the 2017-2018 school year. The purpose of this agreement is for the provision of community behavioral healthcare services, such as mental health assessment, individual counseling/therapy, group counseling/therapy, mental health crisis intervention and consultation and life skills education, to students, parents and school personnel in the school(s) of the district. Total reimbursement to Allwell Behavioral Health Services is \$30,480.00.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ French \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Coulson \_\_\_\_\_ Curry

**18. School Resource Officers Agreement**

Be it resolved that Zanesville City Schools approves an agreement with the City of Zanesville to provide two resource officers. Zanesville City Schools will pay the sum of sixty-five thousand and sixteen dollars (\$65,016.00) for one officer at Zanesville High School and sixty-four thousand six hundred ninety-four dollars (\$64,694.00) for one officer at Zanesville Middle School to the city of Zanesville during the 2017-2018 school year to help offset the costs involved.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Coulson \_\_\_\_\_ Curry \_\_\_\_\_ French

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
OTHER RECOMMENDATIONS**

**19. Policy Items for Adoption**

Approve the following policies for adoption:

2464 Gifted Education and Identification

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Coulson \_\_\_\_\_ Curry \_\_\_\_\_ French \_\_\_\_\_ Swope

**I. REPORT/DISCUSSION ITEMS**

**Halle Randles – JROTC & ACT**

**Vicky French - 200<sup>th</sup> Anniversary of Zanesville City Schools (2018)**

**J. BOARD COMMITTEE UPDATES**

- Legislative Liaison
- Student Achievement Liaison
- Audit Committee
- Insurance Committee
- Buildings & Grounds Committee

**K. CLOSING COMMENTS**

**L. EXECUTIVE SESSION**

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- \_\_\_\_\_ Personnel matters
  - \_\_\_\_\_ to consider the appointment of employee(s) [reemployment] or public employees or officials
  - \_\_\_\_\_ to consider the promotion or compensation of public employee(s) or officials
  - \_\_\_\_\_ to consider the dismissal, discipline, or demotion of employee(s) or students
  - \_\_\_\_\_ to consider the investigation of charges or complaints of employee(s) or students
- \_\_\_\_\_ to consider the purchase of property for public purposes
- \_\_\_\_\_ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- \_\_\_\_\_ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- \_\_\_\_\_ conference with an attorney
- \_\_\_\_\_ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

**EXECUTIVE SESSION (continued)**

\_\_\_\_\_ matters required by federal law or state statues to be confidential  
\_\_\_\_\_ specialized details of security arrangements

Time entered executive session: \_\_\_\_\_ a.m./p.m.

Time returned to public session: \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Coulson \_\_\_\_\_ Curry \_\_\_\_\_ French \_\_\_\_\_ Swope \_\_\_\_\_ Bunting

**M. MEETING ADJOURNMENT**

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Coulson \_\_\_\_\_ Curry \_\_\_\_\_ French \_\_\_\_\_ Swope